MAR 2 5 2024

SA&I 1-4040 (2000)

Canadian
County, Oklahoma
COUNTY PURCHASING OFFICE
Canadian
County Court House
El Reno
Oklahoma

SHERRY MURRAY
COUNTY CLERK

2 4 0 2 4 6

			LITTONO	, Okland	oma			
			Phone: (<u>405</u>)	295-6125				
SIDE REL	ATING TO SUBI	VISSION O	DITIONS ON REVERSE F THIS BID.	VITATION TO BID		Mar	E ISSUED rch 25, 2024 1 of	
	MBER #2024	_	nature required on reverse side. AC Project /	BID CLOSING DATE AND HOUR	REQUIRED DEL SEE SPECIF	YERY	DATE IONS	
Childre	n's Justice Co			April 22,2024 @ 9:00am	Days a	ifter av	ward of Purchase Order	
TERMS Net, FC		ll open A	pr. 22, 2024 during Commis	sioner's Mtg. that begins at 9:00	DATE OF SEE SE	- DELI	VERY: FICATIONS	
ITEM	QUANTITY	UNIT OF ISSUE					TOTAL	
1 or m	ore		Canadian County Children HVAC Project.	unty Children's Justice Center is seeking bids for it.			<u>\$</u> Total	
			See Specifications attached.					
	The Board of Canadian County Commissioners reserves the right to reject any and all bids or to award all or any portion of the items bid. All data will be considered in the awarding of the bid including the delivery time. The terms & conditions of this document must be completed							
			and returned or the bid will Please mark the outside					
				ust be filled in on the sheets				
			(405) 264	l Lead Maintenance Tech				
			Date:3	PROVED - ZZ · ZY Department Head				

TERMS AND CONDITIONS

1.	Sealed bids will be opened in the Commissione	in the Commissioner's Conference Room, <u>Canadian</u> N. Choctaw Avenue, El Reno <u>,</u> Oklahoma, at the time and date shown				
	County Courthouse, 201 N. Choctaw Avenue, invitation to bid form.	El Reno	, Oklahoma, at th	ne time and date shown on the		
2.	Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.					
3.	Unit prices will be guaranteed correct by the bidder.					
4.	Firm prices will be F.O.B. destination.					
5.	Purchases by Canadian County, Oklahoma, are not subject to state or federal tax					
6.	This bid is submitted as a legal offer and any b					
7.	Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.					
8.	Bids will be firm until 05/22/2024 (DATE)					
ed to amore of some or work of	AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.					
Subscribed and sworn before this day						
of _	, 20	(SEAL)				
		Firm:		 		
Му со	ommission expires	Signed by:	al Signature of Undersigned)	Title:		
				Phone:		
	NOTARY PUBLIC (CLERK OR JUDGE)	Oit		Otata		
		City:	<u> </u>	State:		
				Zip:		

Please mail sealed bids to: Canadian County Clerk's Office Attn: Purchasing PO Box 458 El Reno, OK 73036

Street Address: 201 N Choctaw Avenue El Reno, OK 73036



Canadian County Purchasing

Bid Specifications

Date Issued:

March 25, 2024

Bid Number:

2024-#11

Closing Date:

April 22, 2024 at 9:00am

PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036

Opening Date: April 22, 2024 at 9:00am

Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

~ SPECIFICATIONS~

HVAC Project / Children's Justice Center

The Children's Justice Center is seeking bids for a HVAC Project.

See specifications attached.

Bids will be received beginning at 9:00 am on Tuesday, April 16, 2024 until 9:00 am on Monday, April 22, 2024.

Vendors are encouraged to do a site visit before submitting bid.

Title 61 O.S. 101-138

Bids shall be accompanied by:

A certified check, cashier's check or bid bond equal to five percent (5%) of the bid, which shall be deposited with the awarding public agency as a guaranty; or

An irrevocable letter of credit terms the Construction and Properties Division of the Office of Management and Enterprise Services prescribes, issued by a financial institution insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation for the benefit of the state, on behalf of the awarding public agency, in an amount equal to five percent (5%) of the bid. The awarding public agency shall deposit the irrevocable letter of credit with Division.

- **Business Relationships Affidavit**
- **Non-Collusion Bidding Certification**

(Please review Title 61 O.S. § 101-138 for full disclosure)

Note

Terms for Payment:

A purchase order will be issued to the awarded vendor. Once the original itemized invoice is received by the receiving officer it will be processed for payment.

For Information Contact:

Angel Colley Director of Operations (405) 264-5513 Chris Hall Lead Maintenance Tech (405) 802-4770

If you have any questions or need additional information, please contact:

Shelly Means, Purchasing Agent, 405.295.6125 smeans@okcana.cogov.net

Specifications:

Location: large gym

- 2- 20 Ton gas pack units
- 2- Horizontal conversion kits
- 2- Hail guard kits
- 2- Manual fresh air dampers

Demo and remove 2 existing 18 Ton package units and duct work.

Provide and install new curbs to match replacement units.

Fabricate and install new ducts into existing wall penetrations.

Re-route gas, electrical and drain lines.

Seal around all modified areas.

Re-connect controls.

Start up and test new units.

Location: supervised visitation area

- 1- 2 Ton gas pack unit
- 1- Hail guard kit
- 1- Fresh air damper
- 1- Curb adapter

Remove existing 2 Ton unit

Provide and install new curb adapter

Connect all electrical, gas lines and controls.

Start up and test new unit.

Location: weight room/rec area

- 2- 5 ton gas pack units
- 2- Hail guard kits
- 2- Fresh air dampers
- 2- Curb adapters

Remove existing 5 Ton units

Provide and install new curb adapters

Connect all electrical, gas lines and controls.

Start up and test new units.

Contractor is responsible to furnish all materials and labor required to complete all work mentioned in the scope of work. Contractor is responsible to provide and set up crane or other means in order to place units on rooftop. Contractor is responsible for cleanup.



Affidavit / Proof of Mailing

Date Issued:

March 25, 2024

Bid Number:

2024-#11

Closing Date:

April 22, 2024 at 9:00am

PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036

Opening Date: April 22, 2024 at 9:00am

Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

~ AFFIDAVIT~

State of Oklahoma)
County of Canadian) §

I, Shelly Means, Purchasing Agent, in and for said County and State, do hereby certify that "Invitations to Bid" were sent to the following vendors:

Bid Clerk

projects@bidclerk.com

Bid News

projects@isqft.com

ePlan

1400 Forum Blvd. Ste 7B

Columbia, MO 65203

Online Data Services

5425 Peachtree Parkway

Peachtree Corners, GA 30092

Reed Construction Data

30 Technology Pkwy South, Suite 100

Norcross, GA 30092

6-L Mechanical LLC

PO Box 3706

Shawnee, OK 74802

Jackson Mechanical

2600 N. Oklahoma Ave.

Oklahoma City, OK 73105

Superdave's Comfort Systems, Inc.

9217 Hefner Rd. NE

El Reno, OK 73036

Hardesty Team Plumbing & HVAC

4001 N. Walnut

Oklahoma City, OK 73105

Spaeth Inc.

Attn: Mike Collins 2423 N. Oklahoma Ave. Oklahoma City, OK 73105 Ezell's Refrigeration 418 West Wade El Reno, OK 73036 Waggoners Mechanical Services, LLC

1351 E. Indian Hills Norman, OK 73071

Dodge Data & Analytics support@construction.com

Witness my hand and seal this 25th day of March, 2024.

Shelly Means Purchasing Agent



March 25, 2024

Date Issued:

BID CHECKLIST

Bid Number:	2024-#11				
Closing Date:	April 22, 2024 at 9:00am				
Onening Date:	PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036 April 22, 2024 at 9:00am				
Opening Date.	Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036				
	INT BIDS FROM BEING REJECTED FOR LACK OF COMPLETION				
PLEASE CHECK	FOR THE FOLLOWING:				
Is the <u>Invitation</u>	n to Bid Signed and Notarized?				
Is the bid bond or cashier's check enclosed?					
					
Is the Business	Relationships Affidavit enclosed?				
Is the Non-Coll	Is the Non-Collusion Bidding Certificate enclosed?				
Ave all amplicab	de annese Cued in 2				
Are <u>all</u> applicable spaces filled in?					
Are all necessary papers enclosed?					
Is the Bid # and	Opening Date on outside of return envelope?				
Bids v	will be received beginning 9:00am Tuesday April 16, 2024 until 9:00 am Monday April 22, 2024				
(Do <u>no</u>	turn bid in before Tuesday, April 16, 2024 @ 9:00 am – bid will not be opened or considered)				
Thank You,					
Shelly Means, Purchasing Agent					

BUSINESS RELATIONSHIPS AFFIDAVIT

(PROJECT NAME)
STATE OF OKLAHOMA) SSS COUNTY OF)
, of lawful age, being duly sworn, on oath says that he or she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, or other business relationship presently in effect, of which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:
Affiant further states that any such business relationship presently in effect of which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:
Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:
(If none of the business relationships herein above mentioned exist, affiant should so state.)
(Signature of Affiant)
Subscribed and sworn to before me this day of, 20
Notary Public
My Commission Expires

NON-COLLUSION BIDDING CERTIFICATION

			(PROJECT NAME)			
STA	TE OF OKLAHOMA)				
cou	NTY)SS)				
A.	For purposes of con	npetitive bids, I cer	tify:			
	purpose of certi and between bid giving or offeri	itting the competit fying the facts pert lders and state offic ng of things of va	ive bid which is attached to this statement, for the aining to the existence of collusion among bidders tials or employees, as well as facts pertaining to the lue to government personnel in return for special contract pursuant to the bid to which this statement			
	 I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and 					
	party to the folloga. Any collustrates b. Any collustrates in the prospand c. Any discus	owing: sion among bidde to bid at a fixed pri- ion with any state o pective contract, or	ers in restraint of freedom of competition by ce or to refrain from bidding; official or employee as to quantity, quality or price as to any other terms of such prospective contract; ders and any state official concerning exchange of the for special consideration in the letting of a			
B.	Contractors nor any donated or agreed	one subject to the to pay, give, or doney or other thing	hether competitively bid or not, that neither the Contractor's direction or control has paid, given, or onate to any officer or employee of the State of value, either directly or indirectly, in procuring attached.			
Certi	ified this day	y of	, 20			
(Sign	nature)					
(Prin	it Name)		(Position in the Company)			